

Church of the Foothills
Preschool and Child Care Center

Frequently Asked Questions

What are the qualifications of your teaching staff?

- All of the lead teachers are required to have taken a minimum of 20 Early Childhood Education units through a credited college.
- Our support staff is required to have taken a minimum of 7 Early Childhood Education units through a credited college.
- All staff is required to attend a minimum of one conference per year to stay current with teaching practices and methods.

What is your staff to student ratio?

- Each class has no more than 12 children and 1 lead teacher. We also have available support staff to float in and help the teachers as needed. This breaks down to a 10 to 1 ratio.

When is my tuition due?

- Tuition is charged monthly and is due by the 10th of each month. September through May all tuition is collected through SMART Tuition Services. June through August all tuition is collected through the preschool office.

Will I get credit on my tuition if my child is sick or if our family takes a vacation?

- There are no credits or refunds given for illness or vacations taken.

If my child does miss a day, will they be able to have a makeup day or exchange for another day?

- There are no makeup days or exchange of days allowed. If your child misses a day or will be going on vacation, be sure to talk to their teacher to see if they can put together some art work and learning materials for your child.

How often is your preschool closed?

- Our preschool closes for all major holidays.
- We close for one week the week after Christmas.
- We close for one week each between Summer and Fall session.

What is the timeline for your school operation each year?

- Our Fall session begins the Tuesday after Labor Day and runs through the last full week of May. September 4, 2007 through May 30, 2008.
- Our Summer Session begins the first week of June and ends the third week in August. June 4, 2008 through August 22, 2008.

What happens when my child is sick?

- If your child appears not to be feeling well when they arrive, the teacher will evaluate them. They will consult our illness policy. If they feel that your child is not well enough to be at school, you will be asked to take them home. If you know that your child is not feeling well, please do not bring them to school.

Do you have a dress code?

- We ask that you dress your child in clothes that they can play and get messy in. There will be many hands on experiences taking place during the school day. We suggest clothing that is washable, comfortable and easy to take off and put on for toileting purposes. Shoes with closed toes and non-skid soles are the safest shoes for climbing, running and playing. Sandals and boots pose safety problems and are not appropriate for preschool. We also ask that you have your child wear socks on their feet for health and safety reasons.

What is your discipline policy?

- All children are disciplined in a positive manner. They are guided and redirected by the teacher to make appropriate choices. They will speak with a child if their behavior is inappropriate. Praise is given for appropriate behavior. Children are encouraged to use their words to resolve differences with their friends and classmates. A teacher will provide encouragement and intervene if necessary. This helps the children to learn positive conflict resolution skills.

What if I am running late to pick up my child?

- Please take the time to call us if you are delayed. This allows us to know that you are on your way and we can reassure your child that you are on your way. You will also be billed a late fee. This fee is due and payable the next school day.

What if I need someone else to pick up my child from school?

- Children are released only to parents or individuals listed on the emergency information form. If someone else will be picking up your child, permission for that change must be made in writing. Identification will be required.

Do you allow parent participation?

Parents play an important role in their child's first school experience.

We welcome your involvement in the following ways:

- Read the monthly newsletters.
- Attend conferences or any other meetings with your child's teacher such as back to school night.
- Share in all of the special school events and celebrations.
- Support our special fundraising activities.
- Volunteer to help with special projects and/or holiday celebrations, sharing your talents, or work during the school day as needed.